



## **Position Description Bilingual Staff Attorney**

### **Position description:**

Centro Legal is seeking a staff attorney to join our team of attorneys and professionals dedicated to increasing access to legal support for Milwaukee residents. The attorney will represent clients in primarily family law matters, with a specialty representing domestic abuse survivors, and a small percentage of criminal misdemeanor matters. The position will also support Centro Legal's community education and outreach programs. This position requires significant client contact, in-court representation and public speaking responsibilities. Candidates must be proficient in English and Spanish.

Centro Legal is a non-profit legal services organization serving Milwaukee County. We provide legal assistance to over 2,000 individuals and families annually.

### **Primary Responsibilities:**

- Represent clients in family law cases (60-70% of case load)
- Provide representation in criminal misdemeanor cases (approximately 10% of case load)
- Serve as Guardian ad Litem in custody, placement and paternity matters
- Support Centro Legal's community education and outreach programs, including teaching family law classes and outreach services
- Administer program evaluation tools designed to measure program impact and quality
- Occasionally perform public speaking engagements on behalf of Centro Legal
- Supervise and mentor Centro Legal's interns and volunteers
- Support Centro Legal's fundraising and development activities

### **Qualifications:**

- Law degree and admission to the State Bar of Wisconsin required
- Spanish proficiency (oral and written) required
- Excellent written and oral communication skills
- Demonstrated commitment to public service
- Experience working with low-income and diverse populations
- The candidate must obtain guardian ad litem certification within 3 months of employment

**Salary:** Salary will be based on the experience and qualifications of the candidate

**Apply:** Email cover letter and resume to Nicole Renouard at [nrenouard@centrolegalwisconsin.org](mailto:nrenouard@centrolegalwisconsin.org).

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